

Northern Neighbours

Nurse Practitioner-Led Clinic

**Northern Neighbours NPLC
Special Board Meeting
Thursday, August 27nd, 2020
Northern Neighbours NPLC Board Room**

PRESENT:	Lynne Thibeault	Chair <i>via video conference</i>
	Patricia Anglehart	Secretary <i>via telephone</i>
	Tina Forsyth	Director <i>via telephone</i>
	Arlene McCorry	Lead Nurse Practitioner
	Carolyn Burton	Clinic Administrator
	Shawn Dookie	Director <i>via video conference</i>
	Anthony Rossi	CPA, CA <i>via telephone</i>

Absent: Shawna Fedoruk and Crystal Pirie

Meeting called to order at 6:09 pm est

1. Presentation of Audited Financial Statements year ended March 31, 2020:

Prior to the commencement of the financial presentation, it was confirmed that a vote to approve the audit at tonight's meeting was in compliance with the NNNPLC By-laws. The appointment of auditor(s) for the 2021/2022 fiscal year will occur at the AGM.

Anthony Rossi CPA, CA presented the NNNPLC's Audited Financial Statements, year ended March 31, 2020. Upon conclusion of the presentation, the following was recognized:

- 1.1. The auditor recommended that a flow through agreement for RNPGA and OTN should be created. The agreement to outline that the Township of White River will receive the funding from OTN and RNPGA. The Township of White River will do the reporting for the OTN & RNPGA. The Township of White River will be responsible for the distribution of these funds to the NNNPLC upon receipt of remittance advice submitted to the Township of White River from the NNNPLC.
- 1.2. The auditor inquired as to whether or not the board had knowledge of any legal concerns, human resource concerns, or fraudulent activities occurring at the NNNPLC. The Board Chair confirmed there was no knowledge of any of the mentioned concerns. A written attestation will be signed and submitted to the auditor.
- 1.3. The NNNPLC is a not-for-profit with substantial assets and is required to file a 1044. The deadline for submission is before the end of September 2020 – late submission is subject to a \$2,500.00 penalty. The 1044 was signed and submitted via registered mail on August 26, 2020

Motion to approve the financial statement as presented by Mr. Rossi on August 27, 2020.

Moved by: Lynne Thibeault
Seconded by: Pat Anglehart
Carried

11. Meeting adjourned at 7:29pm